## Admin Department

Town Clerk SLCC 560 People management - Two sessions 2601/23 Town Clerk Cip Training E Learning 515 Cilip training learning platform 6 month access 0401/24 Town Clerk Commail Council FCC Preparing for a new Local Plan for Cornwall 2800/24 Town Clerk Surbe FCC Agenda Stelling and Summons 1500/24 Town Clerk H2H £11 Fire Awamess Training NIA Town Clerk Commail Council 235 Managing Conflict and Conduct Issues 2301/24 Town Clerk Commail Council 235 Dynamic Learning Embroroment NIA Town Clerk Commail Council 235 Dynamic Learning Embroroment NIA Town Clerk Commail Council 235 Dynamic Learning Embroroment NIA Assistant Town Clerk Commail Council 235 Commail Council 236 Commail Council 236 Commail Council 236 Commail Council 237 Commail Council 238 Commail Council 238 Employment Law Training Council 28802/24 Assistant Town Clerk H3SC 290 Employment Law Training Council 28802/24 Assistant Town Clerk H3SC 290 Employment Law Training Council 28802/24 Assistant Town Clerk H3SC 240 Appraisal Training 1206/24 Assistant Town Clerk Hygiene 2 Health 250 Fire Marrinal Training 1206/24 Administration officer Hygiene 2 Health 250 Fire Marrinal Training 1206/24 Teceptions // Mayors Scotelary No. LC 243 Social media training for local councils 28002/24 Teceptions // Mayors Scotelary No. LC 243 Social media training for local councils 28002/24 Teceptions // Mayors Scotelary No. LC 243 Social media training for local councils 28002/24 Teceptions // Mayors Scotelary No. LC 243 Social media training for local councils 28002/24 Teceptions // Mayors Scotelary No. LC 243 Social media training for local councils 28002/24 Teceptions // Mayors Scotelary No. LC 243 Social media training for local councils 28002	Completion Date   Expiry Date (If Applicable)   Qualification Obtained (If Applicable)
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Secretary   Receptionist / Mayors   SLCC   £43   Operation London Bridge   22/01/24	
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<u>TOTAL</u> <u>£910</u>	